

INCIDENT #

FYI: No Follow up necessary at this time

University of California, Riverside



STUDENT CONDUCT & ACADEMIC INTEGRITY PROGRAMS (SCAIP)

INFORMATION & INCIDENT REPORT FORM

Date of Incident: _____ Day (indicate one): M / T / W / Th / F / Sat / Sun
Time: _____ AM / PM Location of Incident (be specific) : _____

Person(s) involved excluding self – Please provide as much info as you have about other person(s):

| NAME | STUDENT / NON STUDENT | ADDRESS | PHONE | EMAIL |
|------|--|---------|-------|-------|
| | <input type="checkbox"/> Student / <input type="checkbox"/> Non Student | | () - | |
| | <input type="checkbox"/> Student / <input type="checkbox"/> Non Student | | () - | |
| | <input type="checkbox"/> Student / <input type="checkbox"/> Non Student | | () - | |
| | <input type="checkbox"/> Student / <input type="checkbox"/> Non Student | | () - | |
| | <input type="checkbox"/> Student / <input type="checkbox"/> Non Student | | () - | |
| | <input type="checkbox"/> Student / <input type="checkbox"/> Non Student | | () - | |

Person(s) / UCR Professional Staff: _____

Agencies UCR Police/UNET = Contact Officer(s): _____ Case # _____

Notified: Other Police/Sheriff Dept. _____ = Contact Officer(s): _____ Case # _____

Counseling Center = Contact Name(s): _____ Phone: _____

Hospital: _____

Other: _____

Signature: _____

Print Name: _____ Date: _____

Local Phone: () - _____ Local Mailing Address: _____

Student ID# : _____ - _____ - _____ Email: _____ Today's Date: ____/____/____

Describe Incident:

- PLEASE PRINT LEGIBLY or TYPE ONLY. ---- USE BACK IF NECESSARY or ATTACH ADDITIONAL PAGES AS NECESSARY
- Please describe incident or violation in DETAIL. List all facts objectively. Be specific with details (ie: what you said and other people's responses, etc.)
- Please attach any additional documentation which may also support this report. Examples include, but are not limited to: correspondence, emails, actual police reports, photographs, receipts, medical records/statements, signed witness statements, etc. (be sure to keep copies for your records as well)